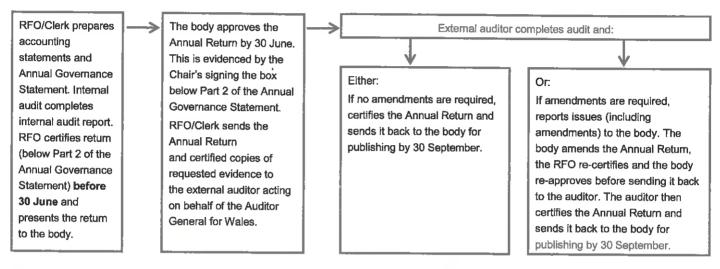


Smaller local government bodies in Wales Annual Return for the Year Ended 31 March 2018

Smaller local government bodies in Wales must prepare annual accounts following proper practices as set out in the One Voice Wales/SLCC publication **Governance and accountability for local councils in Wales** – **A Practitioners' Guide** (the Practitioners' Guide). The Practitioners' Guide states that bodies may prepare their accounts in the form of an annual return prepared by the Wales Audit Office.

The accounts and audit process

The accounts and audit arrangements follow the process as set out below.



Please read the guidance on completing this Annual Return and complete all sections highlighted in red including both sections of the Annual Governance Statement.

PLEASE PRINT THIS DOCUMENT FOR SIGNATURE AND SEND IT TO YOUR AUDITOR

Incomplete or incorrect returns may require additional external audit work and incur additional costs. Send the **original** Annual Return, together with all additional information requested, to the external auditor acting on behalf of the Auditor General for Wales. Unless requested, please **do not** send any original financial or other records to the external auditor.

Audited and certified returns are sent back to the body for publication or display of the accounting statements, Annual Governance Statement and the Auditor General for Wales' certificate and report.

Completion checklist

'No' answers	mean that you may not have met requirements	Do	ne?		
Initial submission to the external auditor					
Accounts	Has the RFO certified the accounting statements and the body approved the Annual Return (as evidenced by the relevant signatures), no later than 30 June 2018?		/		
	Do the accounts add up and does the balance carried forward from last year equal the opening balance this year?	/			
	Do the papers to be sent to the external auditor include an explanation of significant variations, including a quantified analysis of the changes from last year to this year?	V			
	Does the bank reconciliation as at 31 March 2018 agree to line 9?		/*		
All sections	Have all red boxes been completed and explanations provided where needed?	/			
	Has all the information requested by the external auditor been sent with this Annual Return? Please refer to your notice of audit and any additional schedules provided by your external auditor.	/			
Evidence	Has all the information requested by the external auditor been included?	V			

Accounting statements 2017-18 for:

Name of body:

Insert name of body ABERTILLERY , LLANHILLETH COMMUNITY COUNCIL

Total Cal	Year	ending	Notes and guidance for compilers
To partie	31 March 2017 (£)	31 March 2018 (£)	Please round all figures to nearest £. Do not leave any boxes blank and report £0 or nil balances. All figures must agree to the underlying financial records for the relevant year.

Statement of income and expenditure/receipts and payments

	lances ought forward	51,575	65,552	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
fro	Income m local kation/levy	94,500	99,155	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
	Total other ceipts	1,232	40,542	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-)	Staff costs	29,602	53,488	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg termination costs.
int	Loan erest/capital payments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
	Total other yments	58, 153	108,211	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
) Balances rried forward	65 552	43,550	Total balances and reserves at the end of the year. Must equal $(1+2+3) - (4+5+6)$.
State	most of balar	2000		

				, , , ,
Sta	atement of bala	nces		
8.	(+) Debtors and stock balances	0	0	Income and expenditure accounts only: Enter the value of debts owed to the body and stock balances held at the year-end.
9.	(+) Total cash and investments	65,652	43,550	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10.	. (-) Creditors	0	0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11.	. (=) Balances carried forward	65, 552	43,550	Total balances should equal line 7 above: Enter the total of (8+9-10).
12.	Total fixed assets and long-term assets	191, 030	191,030	The original asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13.	. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
4.4	To set 6 and a	Vac No N/A	Ves No N/A	The body acts as gale trustee for and is responsible for

14. Trust funds disclosure note

The b	N/A	No	Yes	N/A	No	Yes
mana	./			11		
figure						

The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).

Annual Governance Statement (Part 1)

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2018, that:

Ť		Age	eed?	'YES' means that the	PG Ref
		Yes	No*	Council/Board/Committee:	
1.	We have put in place arrangements for: effective financial management during the year; and the preparation and approval of the accounting statements.	200	Not s	Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12
2.	We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	V	Only a veriend	Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7
3.	We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Beard/Committee to conduct its business or on its finances.	/		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6
١.	We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.		1	Has given all persons interested the opportunity to inspect and to ask questions about the body's accounts.	6, 23
5.	We have carried out an assessment of the risks facing the Council/Beard/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.		-/	Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9
3.	We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	/		Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8
P.,	We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.	/		Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6
3.	We have taken appropriate action on all matters raised in previous reports from internal and external audit. $i/A = Internal Audit$ $E/A = External Audit$	/ 1/A	None receive from E/A	Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23
9.	Trust funds – in our capacity as trustee, we have: discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes	No N/A	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6

^{*} Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

Annual Governance Statement (Part 2)

-		Agre	red?	'YES' means that the Body
		Yes	No.	
1.	We have considered the adequacy of reserves held by the body in setting the budget for 2017-18 and 2018-19 and have appropriate plans in place for the use of these reserves.		/	Has met the requirements of the Local Government Finance Act 1989 in setting the budget requirement and precept for the financial years.
2.	When awarding grants under section 137 of the Local Government Act 1972, we have kept a separate account of such grants and considered whether or not the benefits arising from such payments are commensurate with the sums paid.	~,	la	Has kept and appropriate record of grants awarded and ensured that the expenditure is commensurate with the benefit to the community.
3.	The council has ensured that it has a lawful obligation to pay a service gratuity to employees or The council has no obligation or intention to pay a gratuity to employees.*			Has ensured that where it has an arrangement to provide a gratuity to staff, it has ensured that there is a legal obligation to provide the gratuity.

^{*} Please delete as appropriate.

Council/Board/Committee approval and certification

The Council/Beard/Committee is responsible for the preparation of the accounting statements in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014 and for the preparation of the Annual Governance Statement.

Certification by the RFO Approval by the Council/Board/Committee I certify that the accounting statements contained in this Annual I confirm that these accounting statements and Annual Governance Statement were approved by the Return presents fairly the financial position of the Council/Board/ Committee, and its income and expenditure, or properly presents Council/Board/Committee under minute reference: receipts and payments, as the case may be, for the year ended 17 s Swal grown Mr wite 27/hu 31 March 2018. RFO signature: Chair signature: sign) Holding RICHARD GWINNELL Date: 15/5/19 7.5.19 Date: deliminimus

Council/Board/Committee re-approval and re-certification (only required if the annual return has been amended at audit)

Certification by the RFO Approval by the Council/Board/Committee I confirm that these accounting statements and I certify that the accounting statements contained in this Annual Return presents fairly the financial position of the Council/Board/ Annual Governance Statement were approved by the Committee, and its income and expenditure, or properly presents Council/Board/Committee under minute reference: receipts and payments, as the case may be, for the year ended 31 March 2018. Chair signature: minimum munimi RFO signature: seminoremilled Name: Name: with the light of the last of the la Date: Hilliam 1999 Date:

Auditor General for Wales' Audit Certificate and report

The external auditor conducts the audit on behalf of, and in accordance with, guidance issued by the Auditor General for Wales. On the basis of their review of the Annual Return and supporting information, they report whether any matters that come to their attention give cause for concern that relevant legislation and regulatory requirements have not been met.

We certify that we have completed the audit of the Annual Return for the year ended 31 March 2018 of:

External auditor's report	
[Except for the matters reported below]* On the basis of our review, in Return is in accordance with proper practices and no matters have collegislation and regulatory requirements have not been met.	
[[These matters along with]* Other matters not affecting our opinion w	hich we draw to the attention of the body and our
recommendations for improvement are included in our report to the bo	
Other matters and recommendations	
On the basis of our review, we draw the body's attention to the followi audit opinion but should be addressed by the body.	ng matters and recommendations which do not affect our
(Continue on a separate sheet if required.)	
External auditor's name:	
External auditor's signature:	Date:
For and on behalf of the Auditor General for Wales	
Delete as appropriate.	

Annual internal audit report to:

Name of body: ABERTILLERY & LLANHILLETH COMMUNITY COUNCIL

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2018.

The internal audit has been carried out in accordance with the Council/Beerd/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Beard/Committee.

			Αç	greed?	137	Outline of work undertaken as part of		
di		Yes	No*	N/A	Not covered**	the internal audit (NB not required if detailed internal audit report presented to body)		
1.	Appropriate books of account have been properly kept throughout the year.	/						
2.	Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	/						
3.	The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.		/			SEE ATTACHED INTERNAL		
4.	The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.					AUDIT REPORT		
5.	Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	~						
6.	Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.	/						
7.	Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	/						
8.	Asset and investment registers were complete, accurate, and properly maintained.		/					

-	The state of the s		Agreed?			Outline of work undertaken as part of
THE REAL PROPERTY.		Yes	No*	N/A	Not covered**	the internal audit (NB not required if detailed internal audit report presented to body)
9.	Periodic and year-end bank account reconciliations were properly carried out.	/				
10.	Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	/				SEE ATTACHED INTERNAL AUDIT REPORT
11.	Trust funds (including charitable trusts). The Council/Board/ Committee has met its responsibilities as a trustee.			~		

		А	greed?		Outline of work undertaken as part of	
	Yes	No'	N/A	Not covered**	the internal audit (NB not required if detailed internal audit report presented to body)	
12.						
13.						
14.						

^{*} If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

Internal audit confirmation

I confirm that as the Council's internal auditor, I have not been involved in a management or administrative role within the body or as a member of the body during the financial years 2016-17 and 2017-18. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit: mmcvrequires.	A. A.P. o SuyLairful CPFA
Signature of person who carried out the internal audit:	quest Had alle
Date: delimin holds 67/05/2019	

^{**} If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

Guidance notes on completing the Annual Return

- You must apply proper practices when preparing this annual return. For guidance, please read the Practitioners'
 Guide (Governance and accountability for local councils: A Practitioners' Guide (Wales)) available from
 One Voice Wales and SLCC. It contains everything you need for the financial year-end and the statutory audit.
- 2. The Wales Audit Office Good Practice Exchange (www.audit.wales/good-practice/finance/community-council-money) provides further information on the accounts and audit process along with guidance on governance matters.
- 3. Make sure that the Annual Return is fully completed ie, no empty red boxes. Please avoid making any amendments to the completed return. If this is unavoidable, cross out the incorrect entries, make sure the amendments are drawn to the attention of the body, properly initialled and an explanation for them is provided to the external auditor. Please do not use correction fluid. Annual returns that are incomplete or contain unapproved and/or unexplained amendments or correction fluid will be returned unaudited and may incur additional costs.
- 4. There are now two boxes for certification and approval by the body. The second box is only required if the annual return has to be amended as a result of the audit. You should only complete the top box before sending the form to the auditor.
- 5. Use a second pair of eyes, perhaps the Chair or a member, to review your Annual Return for completeness before sending the original form to the auditor.
- 6. Make sure that your accounting statements add up, that the balance carried forward from the previous year (line 7 of 2017) equals the balance brought forward in the current year (line 1 of 2018). Explain any differences between the 2017 figures on this annual return and the amounts recorded in last year's annual return.
- 7. Explain fully any significant variances in the accounting statements. Do not just send in a copy of your detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include a detailed analysis to support your explanation and be specific about the values of individual elements making up the variances.
- 8. Make sure that the copy of the bank reconciliation you send to your auditor with the Annual Return covers all your bank accounts and cash balances. If there are no reconciling items, please state this and provide evidence of the bank balances. If your Council holds any short-term investments, please note their value on the bank reconciliation. The auditor should also be able to agree your bank reconciliation to line 9 in the accounting statements. More help on bank reconciliation is available in the Practitioners' Guide*.
- 9. Every small body is now required to send to the external auditor, information to support the assertions made in the Annual Governance Statement. Your auditor will tell you what information you need to provide. Please read the audit notice carefully to ensure you include all the information the auditor has asked for. You should send copies of the original records (certified by the Clerk and Chair as accurate copies) to the external auditor and not the original documents themselves.
- 10. Please do not send the auditor any information that you are not specifically asked for. Doing so is not helpful.
- 11. If the auditor has to review unsolicited information, repeat a request for information, receives an incomplete bank reconciliation or explanation of variances or receives original documents that must be returned, the auditor will incur additional costs for which they are entitled to charge additional fees.
- 12. Do not complete the Auditor General for Wales' Audit Certificate and report. The external auditor completes this on behalf of the Auditor General for Wales on completion of the audit.
- 13. Please deal with all correspondence with the external auditor promptly. This will help you to meet your statutory obligations and will minimise the cost of the audit.
- 14. Please note that if completing the electronic form, you must print the form for it to be certified by the RFO and signed by the Chair before it is sent to the auditor.

Agenda Item 7



Abertillery and Llanhilleth Community Council Report on 2017/18 Accounts

Authors: Steve Edwards and Richard Gwinnell

Date: 8 May 2019

For Council Meeting on 15 May 2019

APM

Re 1

Background:

This report seeks Council's approval to the accounts for 2017/18 and their submission to the Wales Audit Office (WAO), along with the Annual Governance Statement and Internal Auditor's report.

Under the Public Audit Wales Act 2004 and specifically the Accounts and Audit (Wales) Regulations, these accounts should have been presented in June 2018. They are late due to the extensive work undertaken on re-stating the 2014/15 accounts and the 2015/16 and 2016/17 accounts, uncertainty about the status of previous years' accounts (and what could be done pending their sign-off by the WAO) and because a new Internal Auditor had to be recruited. The Wales Audit Office are fully aware of the situation and our accounts for 2017/18 (and other years) will undoubtedly be qualified because of their late submission.

Annual Return for the year ended 31 March 2018

The Annual Return for 2017/18 (ending 31 March 2018) is attached at annex 1. This is the form required by the Auditor General for Wales, which will have to be published in due course, showing the headline income and expenditure details, the Annual Governance Statement and the Internal Audit report.

Internal Audit:

The Council has an Internal Auditor, Mr Hugh O'Sullivan, whose report is attached at annex 2. The Internal Auditor will be present at the meeting on 15 May to present his report and answer questions. It is worthy of note that the Council has made significant progress in its financial management, but there are still improvements to be made, as highlighted in the report.

Income, expenditure, bank reconciliation and variances:

Annex 3 shows the details of all income into all the Councils bank accounts. Things to note about income are: -

- 1: The Precept was increased by £4,650, compared to the previous year
- 2: The Solar Farm Grant of £35,000 is included as Council income.
- 3: There was a single VAT reclaim of £4,629.03.

Annex 4 shows the details of all Council expenditure for 2017/18. Things to note are:

- 1: The Solar Farm grants are included as Council Expenditure as they passed through our accounts.
- 2: There were costs of £12,892.83 to Wales Audit Office for their work on the 2014/15 accounts.
- 3: There was a one-off cost of £11,227.24 for the installation of a ramp at the War Memorial.
- 4: Council paid a full year's costs for staff and pension contributions, in line with its obligations.

Annex 5 Shows a formal breakdown of the accounts. Members should note that the figures shown in the top table "Annual Return" and the column "31-Mar-18" will be on the official Annual Return, once agreed by Council and the RFO. WALL A SHOLY

During the 2017/18 year the Council had an opening balance of £21,683.86 in its current account, there were costs totalling £161,699.46 and its income totalled £139,686.45. Along with a transfer of £5,000 during the year from reserves, to help fund the ramp at the War Memorial, the current account balance at the end of the year was £4,670.85.

There was very little movement on the Council's other accounts, except a £5,000 reduction in reserves (for the War Memorial ramp).

Overall, the Council had cash assets at the end of 2017/18 of £43,550.39 from 4 bank accounts.

Annex 6 is a bank reconciliation, showing the amount of cash at the bank (in all accounts) at 31 March 2018, minus liabilities which were outstanding at the time (i.e. uncashed cheques).

Annex 7 is a variance statement. This highlights where there are significant differences between income or expenditure year on year and explains why those differences occurred.

The Wales Audit Office (WAO):

The WAO took over the external audit function in April 2015, following the termination of the ppointed auditor function by the Public Audit (Wales) Act 2013. The WAO currently hold our restated accounts for 2014/15, our accounts for 2015/16 and our accounts for 2016/17. None of these have been officially signed off yet, pending the outcome of WAO investigations into the 2014/15 accounts and a number of issues that arose during that year. It is highly likely that, even though we will submit our Annual Return for 2017/18, they too will await sign-off by the Wales Audit Office, so none of the accounts for those four years are yet ready for final publication.

Next Steps:

Council needs to approve the accounting statements and Annual Governance Statement. The Annual Return and Governance Statement, the Internal Auditor's report and the attached income and expenditure details, along with the bank reconciliation and variance statement will then be submitted to the WAO. The Chair will sign page 4 of the Annual Return before it is submitted. The RFO has already signed the form, to certify that the accounting statements fairly present the financial position of the Council and its income and expenditure for the year.

The WAO will, in due course (the timescale is unknown and beyond the control of the Council) provide their report on these accounts. There is an assumption that our accounts will be qualified, because they are late. The Annual Return can then be published in its final form on our website.

2018/19 Accounts

Officers are in the process of preparing the accounts for 2018/19, as this report goes to Council. Subject to this being completed and the Internal Audit process, it is intended that the 2018/19 accounts will be certified by the RFO and submitted to Council by the statutory deadline of 30 June 2019. If that is the case, the accounts will be submitted to the WAO on time and they will set an appointed date when local electors have the right to inspect the accounts. The RFO will have to give 14 days' notice under the Public Audit (Wales) Act 2004 and the Accounts and Audit (Wales) Regulations 2014 that the accounts are ready for inspection and allow 20 working days for any public inspection of the accounts.

REU

Recommendations:

- 1: That the Council agrees that the accounting statements shown in the report fairly present the financial position of the Council for the year ending 31 March 2018.
- 2. That the Annual Return, including the Annual Governance Statement and the Internal Auditor's report, along with the attachments to this report, be approved for submission to the Wales Audit Office.
- 3: That the Council authorises the Clerk/RFO and the Chair of the Council to complete and sign the Annual Return on the basis of these accounts.
- 4: That the Council authorises the Clerk/RFO to submit the Annual Return for 2017/18 to the Wales Audit Office as required.

Authors: Steve Edwards, Deputy Clerk and Richard Gwinnell, Clerk and Responsible Financial Officer

24C X

)Har



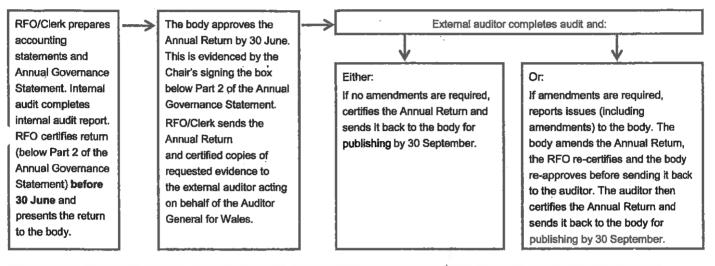
Smaller local government bodies in Wales Annual Return for the Year Ended 31 March 2018

Annea 1

Smaller local government bodies in Wales must prepare annual accounts following proper practices as set out in the One Voice Wales/SLCC publication **Governance and accountability for local councils in Wales** – **A Practitioners' Guide** (the Practitioners' Guide). The Practitioners' Guide states that bodies may prepare their accounts in the form of an annual return prepared by the Wales Audit Office.

The accounts and audit process

The accounts and audit arrangements follow the process as set out below.



Please read the guidance on completing this Annual Return and complete all sections highlighted in red including both sections of the Annual Governance Statement.

PLEASE PRINT THIS DOCUMENT FOR SIGNATURE AND SEND IT TO YOUR AUDITOR

Incomplete or incorrect returns may require additional external audit work and incur additional costs. Send the **original** Annual Return, together with all additional information requested, to the external auditor acting on behalf of the Auditor General for Wales. Unless requested, please **do not** send any original financial or other records to the external auditor.

Audited and certified returns are sent back to the body for publication or display of the accounting statements, Annual Governance Statement and the Auditor General for Wales' certificate and report.

Completion checklist

'No' answers	mean that you may not have met requirements	Dot	ne?
Initial submis	sion to the external auditor	Yes	No
Accounts	Has the RFO certified the accounting statements and the body approved the Annual Return (as evidenced by the relevant signatures), no later than 30 June 2018?		1
	Do the accounts add up and does the balance carried forward from last year equal the opening balance this year?	1	
	Do the papers to be sent to the external auditor include an explanation of significant variations, including a quantified analysis of the changes from last year to this year?	/	
	Does the bank reconciliation as at 31 March 2018 agree to line 9?		1
All sections	Have all red boxes been completed and explanations provided where needed?	/	
	Has all the information requested by the external auditor been sent with this Annual Return? Please refer to your notice of audit and any additional schedules provided by your external auditor.	V	
Evidence	Has all the information requested by the external auditor been included?	V	

* Because a £200 chagne from 2016/17 was never 1/9 casted RAA (HOTY

Accounting statements 2017-18 for:

Name of body: Insert name of body ABER 16487 - LEAR HILLS THE CALL WORLD TO BE 1819

	A None III	Year	ending	Notes and guidance for compilers
		31 March 2017 (£)	31 March 2018 (£)	Please round all figures to nearest £. Do not leave any boxes blank and report £0 or nil balances. All figures must agree to the underlying financial records for the relevant year.
Sta	atement of inco	me and exper	diture/receipts	and payments
1.	Balances brought forward			Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2.	(+) Income from local taxation/levy	77. 50a	94,4455	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3,	(+) Total other receipts	7,232	40,642	Total income or receipts recorded in the cashbook minus amount included in line 2. Includes support, discretionary and revenue grants.
4.	(-) Staff costs	2/ 402	53,1483	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg termination costs.
5.	(-) Loan interest/capital repayments		0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6.	(-) Total other payments		(68, 211	Total expenditure or payments as recorded in the cashbook minustaff costs (line 4) and loan interest/capital repayments (line 5).
7.	(=) Balances carried forward		48,550	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
St	atement of bala	inces		
8.	(+) Debtors and stock balances			Income and expenditure accounts only: Enter the value of debts owed to the body and stock balances held at the year-end.
9.	(+) Total cash and investments	65 ₆ 532.	48,650	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10	. (-) Creditors	•	6.0	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11	. (=) Balances carried forward		48,550	Total balances should equal line 7 above: Enter the total of (8+9-10).
12	. Total fixed assets and long-term assets	1911, 030	(86,181)	The original asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13	. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
14	. Trust funds disclosure note	Yes No NI	Yes No N	The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).

ZILU JHOTE

Annual Governance Statement (Part 1)

We acknowledge as the members of the Council/Board/Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2018, that:

		Agreed? Yes No*	'YES' means that the Council/Board/Committee:	PG Ref
1.	We have put in place arrangements for: effective financial management during the year; and the preparation and approval of the accounting statements.	Not	Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12 Olean
	We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	V Only of	Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7
3.	We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council/Beard/Committee to conduct its business or on its finances.		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6
	We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.		Has given all persons interested the opportunity to inspect and to ask questions about the body's accounts.	6, 23
	We have carried out an assessment of the risks facing the Council/Beard/Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	V	Considered the financial and other risks it faces in the operation of the body and has dealt with them properly.	6, 9
a	We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.		Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body.	6, 8
•	We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Council/Board/Committee and, where appropriate, have included them on the accounting statements.		Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6
	We have taken appropriate action on all matters raised in previous reports from internal and external audit. If A = Internal Audit E/A = External Audit	V None 1/A From E/A	Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23
),	Trust funds – in our capacity as trustee, we have: discharged our responsibility in relation to the accountability for the fund(s) including financial reporting and, if required, independent examination or audit.	Yes No N/A	Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.	3, 6

* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.

HOLK

Annual Governance Statement (Part 2)

		Agreed?	'YES' means that the Body
		Yes No	
1.	We have considered the adequacy of reserves held by the body in setting the budget for 2017-18 and 2018-19 and have appropriate plans in place for the use of these reserves.	+/	Has met the requirements of the Local Government Finance Act 1989 in setting the budget requirement and precept for the financial years.
2.	When awarding grants under section 137 of the Local Government Act 1972, we have kept a separate account of such grants and considered whether or not the benefits arising from such payments are commensurate with the sums paid.	N/A	Has kept and appropriate record of grants awarded and ensured that the expenditure is commensurate with the benefit to the community.
3.	The council has ensured that it has a lawful obligation to pay a service gratuity to employees* or The council has no obligation or intention to pay a gratuity to employees.*		Has ensured that where it has an arrangement to provide a gratuity to staff, it has ensured that there is a legal obligation to provide the gratuity.

^{*} Please delete as appropriate.

Council/Board/Committee approval and certification

The Council/Beard/Committee is responsible for the preparation of the accounting statements in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014 and for the preparation of the Annual Governance Statement.

Certification by the RFO I certify that the accounting statements contained in this Annual Return presents fairly the financial position of the Council/Board/ Germittee, and its income and expenditure, or properly presents receipts and payments, as the case may be, for the year ended 31 March 2018. Approval by the Council/Board/Committee I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee under minute reference: Council/Board/Committee I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee Council/Board/Committee I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee Council/Board/Committee Insert minute reference: Council/Board/Committee Insert minute required Insert minute required Insert minute required Council/Board/Committee I confirm that these accounting statements and Annual Governance Statement were approved by the Council/Board/Committee Council/Board/Committee

Council/Board/Committee re-approval and re-certification (only required if the annual return has been amended at audit)

Approval by the Council/Board/Committee Certification by the RFO I confirm that these accounting statements and I certify that the accounting statements contained in this Annual Annual Governance Statement were approved by the Return presents fairly the financial position of the Council/Board/ Council/Board/Committee under minute reference: Committee, and its income and expenditure, or properly presents receipts and payments, as the case may be, for the year ended insert minute reference and date of meeting 31 March 2018. RPO signaturate signature required Chair aignatures signature required Name: photo required Mamor mune required Date: Militaryyyy Dates ald/mo/vyvv

Jef V

)HOT

Auditor General for Wales' Audit Certificate and report

The external auditor conducts the audit on behalf of, and in accordance with, guidance issued by the Auditor General for Wales. On the basis of their review of the Annual Return and supporting information, they report whether any matters that come to their attention give cause for concern that relevant legislation and regulatory requirements have not been met.

We certify that we have completed the audit of the Annual Return for the year ended 31 March 2018 of	f:
·	

External	auditor's	report
----------	-----------	--------

[Except for the matters reported below]* On the basis of our review, in our opinion, the information contained in the Annual Return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

[[These matters along with]* Other matters not affecting our opinion which we draw to the attention of the body and our recommendations for improvement are included in our report to the body dated ______.]

Other matters and recommendations

On the basis of our review, we draw the body's attention to the following matters and recommendations which do not affect our audit opinion but should be addressed by the body.

(Continue on a separate sheet if required.)

External auditor's name:

External auditor's signature:

Date:

For and on behalf of the Auditor General for Wales

* Delete as appropriate.

THOL

Annual internal audit report to:

Name of body: Miss Entered budge & LLANHALLETH COMMUNITY COUNCIL

The Council/Board/Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2018.

The internal audit has been carried out in accordance with the Council/Beard/Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Council/Beard/Committee.

			Ag	reed?		Outline of work undertaken as part of
		Yes	No.	N/A	Not covered**	the internal audit (NB not required if detailed internal audit report presented to body)
1.	Appropriate books of account have been properly kept throughout the year.					
2.	Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.					
3.	The body assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.					SE APHICIES
4.	The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.					AUDIT HEBET
5.	Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.					
6.	Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.					
7.	Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.					
8.	Asset and investment registers were complete, accurate, and properly maintained.					

Def &

JHON

			Ag	reed?		Outline of work undertaken as part of
		Yes	No*	N/A	Not covered**	the internal audit (NB not required if detailed internal audit report presented to body)
re	Periodic and year-end bank account econciliations were properly carried ut.					
di or (r a ca re d	accounting statements prepared furing the year were prepared on the correct accounting basis receipts and payments/income and expenditure), agreed with the ashbook, were supported by an adequate audit trail from underlying ecords, and where appropriate, lebtors and creditors were properly ecorded.					SEE ATTRACHES LUTTERUAL AUST RASET
tr	rust funds (including charitable rusts). The Council/Board/ Committee has met its esponsibilities as a trustee.					

		Ag	reed?		Outline of work undertaken as part of
	Yes	No*	N/A	Not covered**	the internal audit (NB not required if detailed internal audit report presented to body)
12.					
18.				The second second second	
14	DAKOAK		Section 1	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	

^{*} If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

Internal audit confirmation

I confirm that as the Council's internal auditor, I have not been involved in a management or administrative role within the body or as a member of the body during the financial years 2016-17 and 2017-18. I also confirm that there are no conflicts of interest surrounding my appointment.

name required a signature requ	

HAR

^{**} If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

Guidance notes on completing the Annual Return

- 1. You must apply proper practices when preparing this annual return. For guidance, please read the Practitioners' Guide (Governance and accountability for local councils: A Practitioners' Guide (Wales)) available from One Voice Wales and SLCC. It contains everything you need for the financial year-end and the statutory audit.
- The Wales Audit Office Good Practice Exchange (www.audit.wales/good-practice/finance/community-council-money) provides further information on the accounts and audit process along with guidance on governance matters.
- 3. Make sure that the Annual Return is fully completed ie, no empty red boxes. Please avoid making any amendments to the completed return. If this is unavoidable, cross out the incorrect entries, make sure the amendments are drawn to the attention of the body, properly initialled and an explanation for them is provided to the external auditor. Please do not use correction fluid. Annual returns that are incomplete or contain unapproved and/or unexplained amendments or correction fluid will be returned unaudited and may incur additional costs.
- 4. There are now two boxes for certification and approval by the body. The second box is only required if the annual return has to be amended as a result of the audit. You should only complete the top box before sending the form to the auditor.
- 5. Use a second pair of eyes, perhaps the Chair or a member, to review your Annual Return for completeness before sending the original form to the auditor.
- 6. Make sure that your accounting statements add up, that the balance carried forward from the previous year (line 7 of 2017) equals the balance brought forward in the current year (line 1 of 2018). Explain any differences between the 2017 figures on this annual return and the amounts recorded in last year's annual return.
- 7. Explain fully any significant variances in the accounting statements. Do not just send in a copy of your detailed accounting records instead of this explanation. The external auditor wants to know that you understand the reasons for all variances. Include a detailed analysis to support your explanation and be specific about the values of individual elements making up the variances.
- 8. Make sure that the copy of the bank reconciliation you send to your auditor with the Annual Return covers all your bank accounts and cash balances. If there are no reconciling items, please state this and provide evidence of the bank balances. If your Council holds any short-term investments, please note their value on the bank reconciliation. The auditor should also be able to agree your bank reconciliation to line 9 in the accounting statements. More help on bank reconciliation is available in the Practitioners' Guide*.
- 9. Every small body is now required to send to the external auditor, information to support the assertions made in the Annual Governance Statement. Your auditor will tell you what information you need to provide. Please read the audit notice carefully to ensure you include all the information the auditor has asked for. You should send copies of the original records (certified by the Clerk and Chair as accurate copies) to the external auditor and not the original documents themselves.
- 10. Please do not send the auditor any information that you are not specifically asked for. Doing so is not helpful.
- 11. If the auditor has to review unsolicited information, repeat a request for information, receives an incomplete bank reconciliation or explanation of variances or receives original documents that must be returned, the auditor will incur additional costs for which they are entitled to charge additional fees.
- 12. Do not complete the Auditor General for Wales' Audit Certificate and report. The external auditor completes this on behalf of the Auditor General for Wales on completion of the audit.
- 13. Please deal with all correspondence with the external auditor promptly. This will help you to meet your statutory obligations and will minimise the cost of the audit.
- 14. Please note that if completing the electronic form, you must print the form for it to be certified by the RFO and signed by the Chair before it is sent to the auditor.

ZH M

JHSIY

Annes 2

Abertillery & Llanhilleth Community Council

Internal Audit Report

Financial Year 2017/18

- 1.0 I am pleased to be able to present my Internal Audit Report for the Abertillery and Llanhilleth Community Council for 2017/2018.
- 2.0 As members will be aware this Community Council is still behind in its submission of a Annual Accounts as the Wales Audit Office is still required to sign off the Accounts for 2014/15, 2015/16 and 2016/17.
- 3.0 When the outstanding accounts are signed off by the Wales Audit Office, then the previous year's accounts may need to be revisited to accommodate any changes required.
- 4.0 Members should note that your officers, and I, are hopeful of being able to present to the Council a completed set of Accounts for 2018/19, for submission to the Wales Audit Office before the deadline of 30th June 2019.
- 5.0 Whilst there are areas which require further action, and which have been discussed with your officers, it is pleasing to report the significant improvement in financial management and financial record keeping compared to previous years.
- 6.0 I should like to place on record my thanks to both officers for the help and assistance given to me during the audit.
- 7.0 The Internal Audit Report at Appendix A has been compiled to comply with the Internal Audit Report requirements as set out in the Wales Audit Office Annual Report Return.

H N P O'Sullivan CPFA INTERNAL AUDITOR

24

)HOLY

This is a blank backing page

Ref

)H57+

- Appropriate books of account have been properly kept through the year
 Improved books of account were maintained for 2017/18. There are however, still areas of improvement that can be made and I have discussed these with your Officers to further improve future years Statement of Accounts.
- 2. Financial regulations have been met, payments were supported by invoices, expenditure and approved and VAT was appropriately accounted for.

Financial Regulations are now being more closely followed than in previous years, payments were supported by invoices, expenditure approved & VAT properly accounted for.

3. The body assessed the significant risks to achieving its objectives and reviewed the adequacy arrangements to manage these.

There is limited evidence of a Risk Based approach to ensuring that the Council's objectives have been met. A more robust Risk Based approach, must now be imbedded into the organisation going forward.

4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.

There was a more robust budgetary process undertaken for 2017/18 than in previous years. Budgets were regularly reported to Council. As previously identified further improvements in the budgetary process will improve the Council's financial management process. Reserves were adequate.

5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.

Income was received, recorded and banked satisfactorily. VAT was also accounted for satisfactorily.

6. Petty cash payments were properly supported by receipts, expenditure was approved, and VAT appropriately accounted for.

Petty cash payments were properly accounted for.

Ry

)HOY

7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.

Salaries to employees and members expenses/allowances (where applicable) were paid in accordance with minuted approvals. PAYE and NIC requirements were correctly applied.

8. Asset and Investment registers were complete, accurate and properly maintained.

Whilst Asset and Investment Registers were maintained satisfactorily, they need to be reviewed to ensure that they are current and fit for purpose.

9. Periodic and year-end bank account reconciliations were properly carried out.

A year end Bank Reconciliation was carried out for 2017/18 correctly. In future more regular reconciliations need to be made.

10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, and supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.

Accounting statements were prepared during the year on the correct accounting basis, agreed with the cash book and supported by an adequate audit trail. Debtors and Creditors, where appropriate, were properly recorded.

11. Trust funds (including charitable trusts). The Council/Board/Committee has met its responsibilities as a trustee.

Not Applicable.

24 () HON

energia I	TOTAL	139,697.32
		00:00
	10.87	10.87
	4,629.03	4,629.03
	50.00 57.00 125.00 35,000.00 441.67 228.50	35,902.17
	99,155.25	99,155.25
ATE DETAILS	Precept Alforments Allotments VAT Refund Wreathes Solar Farm Grant Ticket Sales Christmas Concert Allotments Bank Interest	
Payer	iity Green Energy CIC	
DATE	13/04/2017 BGCBC 02/05/2017 19/05/2017 26/06/2017 HMRC 08/09/2017 BGCBC 30/11/2018 Commun 26/01/2018	

RLA JHOY

This is a blank backing page

24/

HOT

Annex 4

Line total	444.61	78.00	173,30	110.90	6.466.41	10.00	19.39	4 725 42	571.75	179.03	944.12	24.72	1,091.97	200.00	200.00	250 52		17.86	88.79	1 735 12	80.00	57.54	93.43	571.75	1,073.08	12.60	240.00	46.22	6,448.42	932.98	1,000.00	571.75	1,073,28	200.00	50.00	44.81	214.50	R27 728	78.00	100.00	8.00	933.18	1,735,12	200.00	50.00	1 072 CB	440.00	302.89	95.48
yanotury.	200 007	949.60		110.90	T	10.00	Ħ				0000	24.72				259.52			88.79	1			93.43	1200		40.00	08.01	48.22			Ī			†		44.81		T			90.80					Ť		302.89	40.40
eofficienbA		1910	Ī	Photocopying		assartent					240	Photocopying			1	Stattonery		П	Other				Phone bill	Herret			aBatan	Photocopying								Photocopying	1				Other							Other	
muomA	Ť				Ī			Ī		179.03					Ţ	0.			Ĭ	T	80.00	_					240,00			1	Ī			Ī			800	333		1	Ĭ							_	ĺ
epherme phie-								Ī		Electricity	ectricity										Grass cutting					Ī	Grass cutting										Tools or state	COUNTY COUNTY			Ī								
упиоли	†	T	173.30	†	\dagger		19.39			D		İ		200.00	700.00	20.00			1	t	0	57,54	T	\dagger		†	0			\dagger	1,000.00		00000	200.00	50.00		214,50	5		100.00			T	200.00	50.00	00.00			
beämenige Discussion:sak			Other				Offiser				1			Grants	Grents		.,			T		Other									Grants			Grants	rants		Other			Grants				rants	Grants	2			
juhouby	†	78.00		t	6,466,41		ð	+			\dagger			5	5 0	1		17.86	†		l	ŏ	+			12.80	t		6448.42	+	5		ľ	3 (5	Ø	1	5	827.72	78.00	<u>6</u>	9	H	11.55		5	5			
odis inor		Professional fee			Professional fee 6	-	+										۰	Banking charges								Banking charges		Н	Professional fee (urance	Professional fee	Complete or Paris and Pari	WILL CHAIRBON		Banking charges		+				
unotity	444.61	Y.		4 450 90			77 700	1.735.12	571.75		\dagger		1,091.97	1	\dagger	-	ti e	8	-	1,735,12			t	571.75		8	t			932.98 1 725 12	11 000 10	571.75	1,073.28	t			\dagger	182	Æ		8	933.18				1.073.08	440.00		
Pennosse!	Bernefilts			100			- Color	T	92		1		Ж	1			10 Jan 19 19		1	Salary	t			Benefits	TBX	1	T			Salary	T T T T T T T T T T T T T T T T T T T	Benefits	×	T			†			1		Ħ	A STATE OF THE PARTY OF THE PAR			Tax	暑		
Y X				3,6				413		子の教育				5	Name of the last		2h 39			70				B	5		1		CV CV	000		Bernard B				Ť,		1		The state of		848	i i	00	00				ALCOHOLD STATE OF
	Ţ	П		Ĩ		9		Τ	П	П	T	Π	П	Т			li,										6/21					Side !																	
	uflon (March)	Quartey Payroll			2				utions (April)		8 2016										Maintenace	Promitional Pens for Male Voice Choir		Employee/Employers Contributions (May)			al Maintenace		ts			utions (June)	ļ	Council Grant			Met Hire 6/3/17	a mairing have									New Member Training		
	vers Contrib		am Society	1 2017	1/15 Accoun	ug Allokment	cates		yers Contrib	age Unit	risumas Ligh	rii 2017	2017)						Advert.		War Mamori	for Male Vol		yers Contrib	2017)		War Memoria	ıy 201	V15 Accoun		S Aberfest	yers Contrib	2017		1	ne 2017	Mar Marrar	e for year		Stant	alrs Photo				nation	2017	ining	Rental	
	oyee/Emplo	tley Payroll	se for Am Dr	ng Costs Me	nent for 2014	al for Gellion	es for Certifi	v April 2017	oyee/Emplo	ricty for Stor	Aur Drink	ng costs Api	ind NI (April	Council Grant	Council Grant	Stationery	pelle	Charges	of Conduct	Salary May 2017	n Fingers - V	itional Pens	Phone Costs	Employee/Employ	ind NI (Way	Charges	n Fingers - 1	ng Costs Me	vent for 2014	V June 2017	tion towards	оуве/Етрю	Ship N Cume	ol Gant	Ward Gran	ng Costs Ju	Hra 6/3/17	cli firstirand	Quarterly Payroll	R Philips Ward Grant	Name tags of Chairs Photo	Salary July 2017	Chames	idi Grant	S.Bard Ward Donation	J. Hoff Ward Graff Tax and NI (.hilv 2017)	Member Tra	- Nov Printer	
4		Quar	Pleq		Paym	ıncil Rent	Fran	Sala	Emp	Elect		Pring	Tax	8	38	Static	Cancelled	Bark	ğ.	S S	980	Prom	Phone	E DE	Tax	Bank	Green F	Print	Payr	Sela	Oon	Emp	X S	30	7.원	Print	188		Quar	E E		Salar		Social	S.Ba	Tar	New	Sep	
						Jorough Co																cts																		E C									
	n Fund	So			80 W	nt Councty I			n Pund					sket Club	X & DILIES	2 2		- -			 ≥	Prom Produ		Fund		¥)Alce			n Fund	Indulas Ribano	w Bend	wn Band		TEST.	A 15	8	listrict Muse	*		٩	2003	Stell	SUBLES	seles		
	CBC Pension	Gerry White & Co	Bills Trophies	AR Digital	ales Audit C	Bisenau Gwent Councty Borough Council	Gwinnell	R Gwinnell	CBC Pension	British Gas	SSE	AR Digital	HMRC	Abertillery Cricket Club	Abertillery Rock & D	Viking Payments	Cancelled	Nat West Bank	Media Wales	S Edwards R Gwinnell	ndraw Sheel	National Pen Prom Products	<u> </u>	TCBC Pension Fund	HMRC	art West Ban	Andrew Sheehy	AR Digital	Wales Audit Office	S Edwards	Indiau Tylen	TCBC Pension Fund	MRC	Abertillery Town Band	bertillery To-	R Digitel	Life Leisure Trust	Zinich Minimal	Gerry White & Co	bardllary & C	Nati West bern S Edwards	S Edwards	R.Gwinnell	Trouble Shooters	ouble Shoo	MIRC.	7065 One Voice Wates	FCorp	
Cheque line		6869		- 1	т	_	т	8886 8897 R	П	П	2000	т	П	т	Т	7007	ı	П		7032	7824	7035 N	7036		П	- 1	2 14 2 14 2 14		П	7044	_	Н		2020			7053		7056		_	7059 S		7081	7062	7063	7065	7086 C	
	482	482	482	28	\$ \$	482	482	48.5	482	483	483	483		١	463	483			28	463	484	484		l	11]			\$ \$	484	484	486	486		485		П		2 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	П	485	486	486	486	486	486	
	210	28/04/2017	2017	9		2017	017	12	7	710	200	2 P	2017	2	2 5	2017		딣	2017	7 2	1	07/06/2017	24	1	110	210	5 6	27	101	27/06/2017	- 1-	917	29/06/2017	2 5	710	110	18/07/2017	78/0//2017	14/07/2017	03/08/2017	3 6	0.17	017	1	E	100	08/08/2017	07/08/2017	J

Ry d

2,000.00	20.00	320.00	160.00	8.40	180.00	1,073.08	50.00	20.00	933.18	0	216.00	1,073.08	120.00	90.00	125.16	571.75	571.75	30.35	1,735.12	962.68	302.89	9,979.20	51.73	310.00	1,120.00	200.00	100.00	100.00	200.00	30.00	112.00	125.00	246.00	987.22	43.81	200.00	100.00	714,01	3.86	225.00	20.00	20.00	0000	11,227.24	76.00	933.18	1012
			160.00	80.12	90 00	30.40									125,18			30.35			302.89		51.73										246.00	967.22	43.81					100 62	20.00					I	
			Other	Frome bill	Dhistoconfee	riioneephing				•					Stationery			Officer			Other		Photocopyfing				:						Website	Other	Photocopying					Shefonary	SIGNAL BLA					T	
					160.00									80.00										310.00							112.00	125.00		250.00						225.00				11,227.24			
	.00.0				Grass cutting					o ·				Grass cutting										Offber							Other	Other		Officer						Graes cutting				Capital project			
200.00	9 6						50.00	20.00		C	216.00						00 350	000017				9,979.20			1,120.00	200.00	100.00	100.00	200.00	30.00						200.00	200.00	714.01	3,96		50.00	50.00	20.00	-20.00	75.00	I	
Grants Grants Grants Grants				8.40			Grants	Grants		•	Other	5	2		9		-5,00	5				Other			Other	Grants	Grants	Grants		Offier						Grants	Donations	Other	Other		Grants	Grants	Grants	3	Grants] -	
	20.00		\coprod	Ш	Ц		Ļ	+		9		70.07			10.50	Ц	4			1		4		Ц	1				7.35	Ц	1					1				1	-		1	Ц	H	\downarrow	
	Rrofessional fee			Banking charges						•		Professional fee			Banking charges														Banking charges																		
		1,735.12	923.10			1073.08		27.472	933.18	+ 73K 12	1	1,073.08	120.00			571.75	571.75		1,735.12	1.073.28			40.00																						40 000	1.073.08	
	*	Training Salary	Odidiy			Tax	ū.	Donogle	Selary	Salan	A COUNTY	Tax	Draining			Benefits	Benefits		Salary	Salary			Training																							Salary	
	5.0				1						•	y y	1								10						建建			Singer 1						•			7. E. F.			0.5			(7) Is		100
Contobution to Maintain Putale Tollets Council Grant Council Grant Council Grant	Cancelled Balance Owing for External Audit Charges	Code of Conduct Training Salery August 2017 Calcus Aures 2017	Seed 7 Mayor 27 II	Bank Charges	Green Fingers cuts 5 and 6.	Tax and Ni August 2017			otember 2017	Salary Sentember 2017	Skip in 2015	Tax and NI Sept 2017	Training	Green Fingers Cut 8	Bank Charges	Pension Sept 2017	Penison Oct 2017	Flags and Petals - Remberance	Salary October 2017	Salary October 2017 Tax and NI Oct 2017	Dec to Feb Printer Rental	50% deposit for Christmes Lights	Training Costs Sept. 2017	Railings painting	Panto 2017	Council Grant	Council Grant	Council Grant	Bank Charges	Large popples	Fiag Pole Ropes		g - Annuel				Christmas Lights		Si Si		P Morgan Ward Donation				nothe	November Selary	
486 7059 Roas Edwards 495 7070 Chris HIII 497 7071 Kay Parfitt 497 7072 Aberterlik Orpheous Male Choir	7073	487 7075 One Voice Wales 486 7076 R.Gwinnell	7077 S Cumanos 7070 Interpretation	Nat West Bank	7080 Andrew Sheehy 7081 AR Dishe	487 7082 HWRC	7084 Sk Bells Tenants and Residents	7085 Friends of Six Bells		7088	7090	7091 HMRC 7093 Germ White & Co	7093 One Voice Wates	7094 Andrew Sheehy	7095 Viking Payments Nat West Bank	7096 TCBC Pension Fund	488 7097 TCBC Pension Fund	7099 Perry Morgan	488 7100 R Swinnell	7101 S Edwards 7102 (HMRC	7103 CF Corp	7104 Commercial Christmas	Art Ushiral One Voice Wales	7107 Andrew Sheehy	7109 Aberdilery Am Dram 7109 Aberdilery Laries Culld	Abertillery Blue Birds	7111 Sight Cymru		2	7114 Cir P Morgan	7115 Andrew Sheehy	Andrew Sheetry	7118	489 7118 Biggiotti	7121		7124		7126 The Glow Company		7129 Cwmtifery Lurchean Club	7130 Bounville Ladles Club	485 7131 Royal Welsh Regt Association 486 7132 Royal British Legion	7133 BGBCC	7134 Abertillery Colts		
10/08/2017 18/08/2017 28/09/2017	13/09/2017]	30/08/2017	W09/2017	108/2017	9/08/2017	ſ	17	4/09/2017	02/10/2017	28/09/2017 L	4/10/2017	6/10/2017	2/10/2018	7/10/2017	29/09/2017	2/11/2017	2/11/2017	20/11/2017	30/10/2017	30/10/2017	02/11/2017	7/1/2017	3/11/2017	14/11/2017	08/11/2017	23/11/2017	06/11/2017	23/11/2017	1/10/2017	20/11/2017	16/11/2017	16/11/2017	22/11/2017	16/11/2017	30/11/2017	7/11/2017	71027176	22/11/2017	18/12/2017	05/12/2017	0/12/2017	11/01/2018	19/02/2018 07/09/2018	03/01/2018	2/12/2017	28/11/2017	

1,784.6	130.00	50.00	50.00	50.00	20.00	100.00	28.92	L	L	L	100.00	50,00	4.69	4.50	L	450.00	80.00	200.00	100.00	230.00	300.00	100.00	250.00	1,500.00	1,000.00	2,204,00	2,000.00	1,500.00	800.00	2,000.00	1,000.00	1,000,00	200.00	2,000.00	500.00	200.00	1,500,00	,000,00	1,000,00	1,210,00	1,000.00	2,000.00	200.00	1,500.00	250.00	1,500.00	250.00	800.00	1,800.00	765.00	1,500.00	1,500.00	1,021.00	1,735,12	933.18	571.75	1,073,08	66.72	122.40	4,989.60	18.55	571.76	78.00	65.70
							28.82		94.78						114 FD																																																	2:58
							Ĺ		Phone bill						Photocomine	Rufdana																				ľ																												Stattonery
+	+	+			+	+	8 8		Phor				4.69	4.50			+	ŀ			-		_					1	1		+	1		1	1	1		+	1	+	+		+		+	+		1	1	1						_		68.72	1	7		+		Star
+	\dagger	+			\dagger	+	-	_	-		-	_	-	F	+	_	+	\mid	F	L								1	+	1	+	+	1	+	1	+	+	\dagger	\dagger	\dagger	+	+	+	+	+		+	-	1		-	-				-		9	7	1		1	1	
9		8	Ø.	2	8 8	2 5				0	00	2	Office	S P	5	2	2 2	9	2 2	2 2	2	00	Q	2	<u> </u>	00	Ó	2	RI.	g	2	2	2	Į Ris	R I	2 2	2 5	2 2	2 2	2 2	2 2	8	g	8	8	8	8	8	8	00	00	8	9	_				Other	\$ 	8	4	_	4	
450.00	30.5	200	20.00	20.0	90.0	150.5				184.00	100.0	50.0				450.0	80.00	200.0	100.0	230.0	300.0	100.0	250.0	1,500.0	1,000.0	2,204.0	2,000.0	1,500.0	800.0	2,000.C	1,000.0	1,000.0	200.0	2,000.0	2007	2000	1,500.0	1,000	1000	3.012.0	1,000,0	2,000.	2002	1,500.0	250.0	1,500.00	250.0	ğ) 008, 1	765.(1,500.(1,500.0	1,021.0						122.40	4,989.60	4	-	-	
, ,		arts	Grants	ants	ants	ante	2			Grants	her	Grents				Other	Officer	arts	Grants	Officer	 <u> </u>	Other	191	1	161	her	her		喜	į		Ter.	<u> </u>		J	ž	<u> </u>	<u> </u>				her	je.	<u></u>	2	Other	161	194	ž.	her	her	her	her						Other					
- 2	5	8	9	ð	5 6	5 6	+	11.20		8	0	8			\dagger	Ī	βĒ	6	Ü	18	18	ð	ð	ð	Ö	ð	ŏ	8	티	티	ð	ð	ð	5	Š į	8	5	5	5 6	5 2	5	8	8	5	Ō	ð	ŏ	8	8	δ	ō	ō	Ö	_					히	ō	18.55		78.00	
\dagger	\dagger	\dagger	H	+	+	\dagger	t	charges					H	t	t	+	\dagger	t	-	t	\vdash							+	1	+	1	1	+	+	1	1	1	\dagger	†	\dagger	1		†	1	1			1	+			_	_			H		_			Banking charges		onal fee	
2	-				1	-	L	Bankha chames						-		ļ	-	L	L	L	L									\downarrow			-	-				1		1	4		_	4				4						2	82	75	180				_	_	Professional fee	L
1,784,62	420.00	120.0			1						L			L	ļ	L					L																	1	4	\downarrow					4									1735,1	933.18	571.7	1073.08					571.75		_
Selary	Tentalana	Guiller																																																				Salary	Salary	Benefits	Tax	3-24				Benefits		
			0.00		90'09			Brod W					100	N A A		4 86 75	1000					7					Section 1		Í			1000		Village V			NAME OF STREET	1	16 CH.									*					N. J.										1	を シェース
									100					2			200					変				壽	*							9		3,										3	**		P.		· ·			A.	8.5	郊				27	¥		ž.	
															_																																																	
1	terrest	affon	tion	tkon	nation	5						 	stmas I john		emohor 20:	2 1000110																																									_							
ar Salary	BIS TOT WIN	R Clarke Ward Donedon	Ward Dona	T Dyson Ward Donation	Ward Do	Varo Donat	First Aid Kit	Brdes	DSIS	Christmas Lights	or Hall Hire	Ward Gran	es for Chris	riene riene	Denting Coefe - Maremaker 2017	ANDIA - IACA	poloc	rant	Cant	1 2		*	15	π Grant	m Grant	rm Grant	m Grant	III Grant	m Grant	m Grant	m Grant	m Grant	III Grant	E Grant	III Grant	III Grant	III Grant	THE CHANT		Grant	E Grant	m Grant	Solar Farm Grant	ra Grant	Solar Farm Grant	III Grant	m Grant	rm Grant	m Grant	m Grant	m Grant	m Grant	rm Grant	er Salary	December Salary	Dec 2017	Tax and Ni Dec 2017	E E		nent	arges	January		١
UNDVB/MD	2 Kemde	R Clarke	T Dyson	T Dyson	K Bidgoo	A Kees	E A A A A	Bank Ch	Phone C	Christma	Deposit	R Phillips	Aamo fire	Fire Ho	Delating	Had Hira	l arra propries	Council Grant	Council Grant	Winterfest	Winterfe	Winterfest	Winterfest	Solar Far	Solar Fal		\neg			Solar Farm Grant		П	Solar Farm Grant	Solar Farm Grant	Solar Farm Grant	Solar Fa	Solar Fa	Solar Fa	Solar Fa	Solar Farm Grant	Solar Fa	Solar Fa	Solar Fa	Solar Farm Grant	Solar Fa	Solar Farm Gram	Solar Ferm Gran	Solar Fa	Solar Fa	Solar Fa	Solar Fa	Solar Fa	Solar Fa	Decemb	Decemb	Pension	Tax and	mdustria	2 Flags	3rd Payr	Bank C	Pension January	Payroll	Cheffond
		rife Assoc			Lignhilleth Tenents and Residents Assoc	nts Assoc	5																				usic Soc			-	Lanhilleth Parish Hall			물							Choir					Group	۵																	
		and Reside	P		and Reside	and Reside	DAISING CO.										1	oral Eund	nice Princhy	To See Line		(Telling)		ns Institute		Park	ama and M	Club	aj)	Youth Bank	lle.	Church	Alst Church	rrs Football		nemts	٥	hurch	rpheus Chr	Centre	Mele Voce	tsih Legion	Club	Sroup	owls Club	ify Events	Bowls Cluf		Association		ly Centre	2				ļ				1882 1882		5		
3	961	One Voice Wales Linhillath Tenents and Residente Assoc	Abertliery Town Band		th Tenents	in Tenents	y Compren	4 Bank		Llanhilleth Institute	Aneurin Leisure Trus	Your.			ا	Art Digital	TORONIA III	Perly moves	Guerri Die	A1-Bounce	Freedunter	Flona Anowin (Story Telling)	Lylac Ridge	ry Workmai	ers Chapel	sileg xig jo	ry Youth Dr	y Luncheor	Shigaisen K	ry & district	th Parish H	King Street Baptlet Church	Blaeneu Gwent Baptist Church	y Exceloise	ich Chair	Street Allotr	ry Lions Cit	er Baptist C	Aberdilery Ledies Orpheus Chair	Community	ry Orpheus	ry Royal Br	Bournvillen Ladles Club	Activities (ry Ladies B	Aberbeeg Community Events Group	th & Ofetric	Llanhilleth JFR	felsh Regit /	of St Illtyds	I Communi	The Kickplate Gallery	Newlife Community	100	Į.	Pension Pur		Welsh Water	8	Commercial Christmes	st Bank	TCBC Pension Fund	/hite & Co	aport of the last
7	т	\neg	•	AYDMS	Llambille	Carbile	ADBITUTE OF THE PARTY OF THE PA	Mat Wo	12	1	-	_	-			_	-	_	_	_	_	Fiona A				Friends	Abertille	Cwmtille	A.Cox (Abertille	Lanhille	King Str	Blaener	Abertille	Ebbw F	Bishop	Abertille	Ebenez	Abertille	Swillyd	т	_	Boumvi	Brynitha	Abertifle	Aberbe	Lianhille	Llanhille	_		_	1	1	T					1-	1	1	1080	Garry V	1 Melana
_		490 7140	1_	491 7143	7144	7145	495 7147		7448	490 7149		404 7481	400 7450		202 700	402 / 134 402 7455	404 7456					491 7161	L	491 7163	ட	ட	494 7166	491 7167		\mathbf{L}	492 7170	Έ.	491 7172		ш	ш		_	491 7178		- 1	491 7181				491 7185			492 7188	492 7186	492 7190		491 7192			494 7195		492 7197	_	_	1_	494 7200	494 7201	2004
	۱	١	ļ		Ì	١										١	1	١		l		١					L												١				П												١				١					ļ
28/11/2017	6/12/201	05/12/2017	22/12/201	11/12/201	29/12/201	29/12/201	5,04,20	20M4204	08/12/201	04/12/201	08/12/2017	100400	79/07/2010	07/7/07	7102/21/82	20/12/201	02/21/82	27/2/2	702/20	DAMP DO	221422014	1942/2017	09/01/201	18/12/201	27/12/201	29/12/2017	09/01/2018	20/12/201	27/12/2017	12/12/201	03/01/2018	1/12/20	0/12/201	03/01/2018	7/12/20	9/12/20	16/01/2018	27/12/2017	0/12/20	9/01/20	20/12/2017	20/12/2017	1/01/20	0/12/20	2/01/20	20/12/2017	4/01/20	8/12/20	2/12/20	28/12/2017	28/12/2017	77/12/2017	20M2/2017	10/12/2019	04170	10000	404/20	27/12/2017	1/01/20	8/12/20	9/12/20	01/02/2018	2/02/20	14 DA MO.

HOT

21/1 Ho

Annex 5

1. Balances BIF
2. (+) Annual Precepts
3. (+) Other Receipts
4. (-) Staff Costs
5. (-) Loan and In Repay
6. (-) Total other payments
7. (=) Balance Carried forward
8. (+) Debtors
9. Total Cash and Investments
10. (-) Creditors
11. Balances CIF
12. Total assets
13. Total Borrowing
14. Trust Funds

108,211

Year Ending 31-Mar-17 | 31-Mar-18

The Community Council of Abertillery and Lianhilleth

Annual Return 2017/18

57,575 94,500 1,232 29,602 43,550

58,153 65,552 0 65,552 0 0 65,552

Account Summary - For the year ending 31st March 2018

				Chairmans	
			Gratuity	Appeal	
	Capital Reserve Account	Current Account Account	Account	Account	Totals
		3	3	£	IJ
01-Apr-17	42,952.60	21,683.86	4.82	911.25	65,552.53
					0.00
		99,155.25			99,155.25
		4,629.03			4,629.03
	10.87				10.87
		335.50			335.50
Wreathes BGCBC		125.00			125.00
		35,000.00			35,000.00
Chairmans Charlty Events		441.67			441.67
	10.87	139,686.45	000		0.00 139,697.32
-					
		32,126.46			32,126.46
		14,056.31			14,056.31
		7,305.61			7,305.61
Member/Staff Training		1,196.00			1,196.00
Fees and Subscriptions		16,117.83			16,117.83
		627.72			627.72
Banking Charges		180.89			180.89
Discretionary Payments/Grants		69,314.11			69,314.11
Infrastructure/Admin		20,774.53			20,774.53
Total Expenditure	0.00	161,699.46	0.00		0.00 161,699.46
Inter Account Transfers	5,000.00	5,000.00	0.00	0.00	0.00
47	27 063 47	A R 20 R 5	4 82	911 25	43 550 39
31-Mar-16	34,008,70			ı	ı

Refu

, HOS

This is a blank backing page

Quf d

Hold

Annee 6

FOR TEAR 2017/10	Bank Reconciliation		
Current Account			
Bank Balance at 31/3/18			£10,617.43
Less OS Cheques 2017/18			
7146	Abertillery Comp School	G Smith Ward Donation	£100.00
7232	One Voice Wales	Annual Membership	£2,387.00
7235	St Illtyds School	A.Rees Ward Donation	£75.00
7236	Sofrydd School	A Rees Ward Donation	£75.00
7237	Sofrydd School	K Bidgood Ward Donation	£75.00
7238	St Illtyds School	K Bidgood Ward Donation	£75.00
7239	AYDMS	T Dyson Ward Donation	£100.00
7240	Hospice of the Valleys	G White Ward Donation	£100.00
7241	Zion Miners Chapel	G White Ward Donation	£100.00
7242	Viking Payments	Stationery	£135.18
7243	AR Digital	July Priniting	£84.52
7244	Communicate Better	Office 365 x 2	£271.46
7245	Cir P Adamson	Members Expenses 2017/18	£87.50
7246	TCBC Pension Fund	Pension March 2018	£571.75
7247	HMRC	Tax and NI March 2018	£1,073.08
7248	R Gwinnell	Office Supplies	£7.37
7249	Garry White & Co	Payroll	£78.00
7250	St Illtyds School	G Clark Ward Donation	£75.00
7251	Sofrydd School	G Clark Ward Donation	£75.00
7252	Abertillery Bluebirds U10's	R Clark Ward Donation	£100.00
7253	Abertillery Bluebirds RFC	R Clark Ward Donation	£100.00
Total OS Cheques			£5,745,86
Adusted Bank Balance			£4,871.57

Bank Balance at 31/3/18

Chairmans Appeal Account

£911.25 Bank Balance at 31/3/17

Old Gratuity Account

Bank Balance at 31/3/17

No Reconcellation as no outstanding transactions on this account

No Account Activity In 2017/18

No Account Activity in 2017/18

£43,751.11

This is a blank backing page

Affer & SHOT

Arner 7

Abertillery and Llanhilleth Community Council (ALCC) - Accounts Variance Statement

Significant variances between the 2016/17 and 2017/18 Annual Return are explained in the table below.

	31 March 2017	31 March 2018	Variance	Why the variance?
3. Total other receipts	£1,232	£40,542	+£39,310	The 2018 figure includes £35,000 received from the solar farm company, for ALCC to distribute for local community benefit, as well as a VAT reclaim
4. Staff costs	£29,602	£53,488	+£23,886	For most of 2016, there was one member of part time staff, who spent some time off work without pay. No pension contributions were paid for that member of staff. Late in 2016, the Council recruited two part time staff and enrolled in a pension scheme, as required by law. Full year costs for these two staff and pension contributions were paid in 2017/18
6. Total other payments	£58,153	£108,211	+£50,058	The 2017/18 figure includes £35,000 solar farm grants paid out by the Council and increased spending on the War Memorial ramp and WAO fees, as agreed by the Council
7. Balances carried forward	£65,552	£43,550	-£22,002	Increased spending in 2017/18 resulted in decreased balances at year end to carry forward into 2018/19
9. Total cash and investments	£65,552	£43,550	-£22,002	As above. The Council has no non-cash investments
11. Balances carried forward	£65,552	£43,550	-£22,002	As per 7 above

Richard Gwinnell Clerk and Responsible Financial Officer 7 May 2019

Ref 1

()HSIY

This is a blank backing page

RA JHON