



PARTY IN THE PARK - APPLICATION FORM

Saturday 14th June 2025

Thank you for your interest in our Party in the Park event. Please complete this form and return it, with the subject line 'Stallholder Application', to:

clerk@abertilleryandllanhilleth-wcc.gov.uk

or to the Council Offices on Mitre Street, Abertillery, NP13 1AE

If you have any questions please email us at **clerk@abertilleryandllanhilleth-wcc.gov.uk** or call us on 01495 217323

We are charging all stallholders a non-refundable £10 fee for a stall. Payment will be requested once your application has been approved. This money will go to the Chair's nominated charity.

Stalls will be subject to the following conditions:

- The site will be open from 11am for stallholders to set up. There will be a dedicated vendor car park which you will need to move to after setting up.
- The event starts at 12pm (midday) and finishes at 7pm. Stallholders should finish trading at 6pm and be packed up by 7pm.
- Stallholders will be responsible for removing all of their own rubbish and ensuring their pitch is in a tidy state when they leave.
- Pitches will be allocated on the day.
- Shelter and a table will be provided. If you need additional tables, please add this in the final section of the form. You will need to supply these yourself, and we **cannot guarantee that they will be sheltered**.
- Stallholders can bring their own gazebo but must supply details, insurance and confirmation that it will be erected according to manufacturer's instructions, and they must be tethered correctly on the day. If you would like to do this please provide these details with your application form.
- If you have any specific requests, like access requirements, please fill the box in at the end of this form and we will factor these in.
- **No alcohol** is to be traded/sold at this event.

Section 1: Your Details

Trading Name	
Trader Type (e.g. Charity/Commercial)	
Contact Name	
Contact Email	
Contact Phone Number	
Where are you based?	
Do you have your own public liability insurance?	

Section 2: Your Stall

Please describe what will be on the stall:

We need to consider biodiversity and the environmental impact of our events. Please consider these factors when planning your stall. For example:

- No glitter/sequins.
- No shredded paper or other things which are difficult to litter-pick.
- Reduce your usage of single-use plastics.
- Use the recycling facilities correctly on-site.

Please confirm that you have considered the environmental impact of your stall:

If you need power you must provide this yourself. Does your stall need power?

If yes, what power supply will you bring?

Are you serving food? (**If yes**, please provide details and forward evidence of your food hygiene certificate)

Do you have any other requests/requirements?