



**THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH  
CYNGOR CYMUNED ABERTYLERI A LLANHILEDD**

**E-mail: [clerk@abertilleryandllanhilleth-wcc.gov.uk](mailto:clerk@abertilleryandllanhilleth-wcc.gov.uk)  
Telephone 01495 217323**

**Council Offices,  
Mitre Street,  
Abertillery, Blaenau Gwent. NP13 1AE.**

**Swyddfa'r Cyngor,  
Stryd Meitre,  
Abertyleri, Blaenau Gwent. NP13 1AE.**

**NOTICE OF MEETING**

**5 May 2023**

Dear Councillor

You are summoned to attend the Annual Meeting of Abertillery and Llanhilleth Community Council, to be held in the Council Chamber, Council Offices Mitre Street and via video conferencing (Zoom) on **Wednesday 24 May 2023 at 6.00pm**. The agenda for the meeting is set out below.

Meetings of community councils in Wales are normally open to the public (except those parts of any meeting that discuss confidential matters). Public access to the Abertillery and Llanhilleth Community Council chamber is very limited but any member of the public who wishes to attend this meeting via Zoom should contact the council via the email address above.

Yours faithfully

David Cartwright  
Clerk

**AGENDA**

- 1. Apologies for absence**
- 2. Election of Chair for 2023-24**
- 3. Out-going Chair's address**
- 4. Declarations of interest or dispensations**
- 5. Minutes – 26 April 2023**
- 6. Appointment of Vice-Chair for 2023-24**
- 7. Public Services Ombudsman**
  - a) To agree to make a payment of £50 to compensate a member of the public for 'inconvenience and frustration' as recommended by the Public Services Ombudsman for Wales (see Notes and Appendices).
  - b) To authorise officers to make such a payment.

## **8. Appointment of bank authorisers**

To appoint four Members of the Council to be those empowered to sign Council cheques and to authorise bank payments on behalf of the Council, thus superseding all previous such appointments.

## **9. Committees**

To resolve that the following shall be Committees of the Council:

- People and Communities Committee
- Planning, Commerce and Environment (PlaCE) Committee
- Finance and Grants Committee
- Human Resources Committee
- Community Empowerment Committee
- Blaenau Gwent Consultative Committee

## **10. Terms of Reference**

To confirm the Terms of Reference, duties and authorities of Committees of the Council (see Notes and Appendices).

## **11. Appointment of Members of Committees**

To appoint Members of the Committees of the Council to supersede all previous such appointments:

- a) People and Communities Committee (up to seven Members and no fewer than five)
- b) Planning, Environment and Commerce (PlaCE) Committee (up to seven Members and no fewer than five)
- c) Finance and Grants Committee (up to seven Members and no fewer than five)
- d) Human Resources Committee (three Members in addition to the Chair and Vice-Chair)
- e) Community Empowerment Committee (up to five Members and no fewer than three)
- f) Blaenau Gwent Consultative Committee (up to five Members and no fewer than three)

## **12. Chairs of Committees**

To resolve that, with the exception of the Human Resources Committee, the Members of each Committee of the Council shall appoint the Chair of that Committee.

## **13. External bodies**

To consider whether to nominate Members to external bodies.

## **14. Financial authorisations**

To confirm the authorities of the Responsible Financial Officer (see Notes and Appendices)

## **15. Full Council meetings 2023-24**

To agree the following schedule of meetings:

- 28 June 2023
- 19 July 2023
- 27 September 2023
- 25 October 2023
- 29 November 2023
- 13 December 2023
- 10 January 2024 – budget-setting meeting
- 31 January 2024
- 28 February 2024
- 20 March 2024
- 24 April 2024
- 22 May 2024 – Annual Meeting