



**THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH
CYNGOR CYMUNED ABERTYLERI A LLANHILEDD**

E-mail: clerk@abertilleryandllanhilleth-wcc.gov.uk

Telephone 01495 217323

Council Offices,
Mitre Street,
Abertillery, Blaenau Gwent. NP13 1AE.

Swyddfa'r Cyngor,
Stryd Meitre,
Abertyleri, Blaenau Gwent. NP13 1AE.

NOTICE OF MEETING

28 Oct 2024

Dear Councillor

You are summoned to attend a meeting of the Human Resources Committee of Abertillery and Llanhilleth Community Council, to be held in the Council Offices, Mitre Street on **Monday 4th November at 6pm**. The agenda for the meeting is set out below.

Yours faithfully

Steve Edwards
Clerk

AGENDA

- 1. Apologies for absence**
- 2. Declarations of interest or dispensations**
- 3. Minutes – 24 April 2024**
- 4. Eye Test Policy (Papers attached)**
- 5. Christmas Office Shutdown**

To agree Office closure dates for Christmas Holidays. (23 December 2024 to 1st January 2025)

6. Resolution to Exclude the Press and Public

Members are recommended to consider and resolve that, by virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

7. Officers Appraisal Reports (Papers distributed prior to meeting)

To receive reports for Steve Edwards, Erika Davies and Molly Jones and confirm report findings.

8. Pay Increases (Papers attached)

To recommend to full council

- National NALC pay increases as per staff contracts.

- To agree movement of staff up one spine point if satisfactory reports

9. Staffing review.

To conduct a review of staffing requirements for 2025/2026

10. Date of Next meeting.