



**THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH
CYNGOR CYMUNED ABERTYLERI A LLANHILEDD**

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**Council Offices,
Mitre Street,
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**Swyddfa'r Cyngor,
Stryd Meitre,
Abertyleri, Blaenau Gwent. NP13 1AE.**

NOTICE OF MEETING

15 May 2024

Dear Councillor

You are summoned to attend the Annual Meeting of Abertillery and Llanhilleth Community Council, to be held in the Council Chamber, Council Offices Mitre Street and via video conferencing (Zoom) on **Wednesday 22 May 2024 at 7.00pm**. The agenda for the meeting is set out below.

Meetings of community councils in Wales are normally open to the public (except those parts of any meeting that discuss confidential matters). Public access to the Abertillery and Llanhilleth Community Council chamber is very limited but any member of the public who wishes to attend this meeting via Zoom should contact the council via the email address above.

Yours faithfully

Erika Davies
Deputy Clerk

AGENDA

- 1. Apologies for absence**
- 2. Election of Chair for 2024-25**
- 3. Previous year's Chair's address**
- 4. Declarations of interest or dispensations**
- 5. Appointment of Vice-Chair for 2024-25**
- 6. Appointment of bank authorisers**

To appoint four Members of the Council to be those empowered to sign Council cheques and to authorise bank payments on behalf of the Council, thus superseding all previous such appointments. (Currently Tracey Dyson, Barrie Page, Rob Phillips and Nick Simmons)

- 7. Committees**

To resolve that the following shall be Committees of the Council:

- Leisure and Tourism Committee (Previously the People and Communities Committee)
- Planning, Commerce and Environment (PlaCE) Committee
- Finance Committee
- Human Resources Committee
- Community Empowerment Committee
- Joint Committee of Local Councils in Blaenau Gwent JCLC

8. Terms of Reference

To confirm the Terms of Reference, duties and authorities of Committees of the Council (see Notes)

9. Appointment of Members of Committees

To appoint Members of the Committees of the Council to supersede all previous such appointments:

- a) Leisure and Tourism Committee (up to seven Members and no fewer than five)
- b) Planning, Environment and Commerce (PlaCE) Committee (up to seven Members and no fewer than five)
- c) Finance Committee (up to seven Members and no fewer than five)
- d) Human Resources Committee (three Members in addition to the Chair and Vice-Chair)
- e) Community Empowerment Committee (up to five Members and no fewer than three)
- f) Joint Committee of Local Councils in Blaenau Gwent. (up to five Members and no fewer than three)

10. Chairs of Committees

To resolve that, with the exception of the Human Resources Committee (where the Chair of Council is automatically the Chair of the Committee), the Members of each Committee of the Council shall appoint the Chair of that Committee. If the current Chair of any Committee, excepting the HR Committee, remains on that Committee then they shall remain Chair until such time as they resign from the position, or Council or the Committee elect a new Chair.

11. External bodies

To consider whether to nominate Members to the following external bodies:

- Blaenau Gwent CBC Scrutiny Committee
- Abertillery and District Twinning Association (2 reps)
- Blaenau Gwent Heritage Forum
- Blaenau Gwent Armed Forces Covenant Steering Group

12. Full Council meetings 2024-25

To agree the following schedule of meetings:

- | | |
|---------------------|--------------------|
| • 26 June 2024 | • 30 October 2024 |
| • 31 August 2024 | • 27 November 2024 |
| • 25 September 2024 | • 18 December 2024 |

- 15 January 2025 – budget-setting meeting
- 29 January 2025
- 26 February 2025
- 26 March 2025
- 30 April 2025
- 21 May 2025 – Annual Meeting