



**THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH  
CYNGOR CYMUNED ABERTYLERI A LLANHILLEDD**

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**NOTICE OF MEETING**

2025

14 May

Dear Councillor

You are summoned to attend the Annual Meeting of Abertillery and Llanhilleth Community Council, to be held in the Council Chamber, Council Offices Mitre Street and via video conferencing (Zoom) on **Wednesday 21 May 2025 at 7.00pm**. The agenda for the meeting is set out below.

Meetings of community councils in Wales are normally open to the public (except those parts of any meeting that discuss confidential matters). Public access to the Abertillery and Llanhilleth Community Council chamber is very limited but any member of the public who wishes to attend this meeting via Zoom should contact the council via the email address above.

Yours faithfully

Steve Edwards  
Clerk

**AGENDA**

- 1. Apologies for absence**
- 2. Election of Chair for 2025-26**
- 3. New Chair to sign Declaration of Office**
- 4. Previous year's Chair's address**
- 5. Declarations of interest or dispensations**
- 6. Appointment of Vice-Chair for 2025-26**
- 7. Appointment of bank authorisers**

To appoint four Members of the Council to be those empowered to sign Council cheques and to authorise bank payments on behalf of the Council, thus superseding all previous such appointments. (Currently Tracey Dyson, Barrie Page, Rob Phillips and Nick Simmons). The Chair of the Finance Committee should not be an Authoriser.

- 8. Terms of Reference**

To agree the new name and the amended Terms of Reference for the Finance Committee. (Papers attached)

To confirm the Terms of Reference, duties and authorities of Committees of the Council  
(Papers Attached)

## **9. Standing Orders**

### **Amend Standing Orders 4(b) from**

“The members of a committee may include non-councillors unless it is a committee which regulates and controls the finances of the Council.”

to

“The members of a committee may include non-councillors as non-voting members of that committee.”

### **Amend Standing Orders 4(d)(iv) from**

“shall, after it has appointed the members of a standing committee, allow all Committees other than the HR Committee and the Finance Committee to appoint their own Chairs, even if the Chair of Council is a member of that committee.”

to

“shall, after it has appointed the members of a standing committee, allow all Committees other than the HR Committee and the Finance and **Governance** Committee to appoint their own Chairs, even if the Chair of Council is a member of that committee.”

### **Amend Standing Orders 14 (e)**

So that the reference to standing order 20(b) should be to standing order 22.

## **10. Committees**

To resolve that the following shall be Committees of the Council:

- Leisure and Tourism Committee (Previously the People and Communities Committee)
- Planning, Commerce and Environment (PlaCE) Committee
- Finance and Governance Committee
- Human Resources Committee
- Community Empowerment Committee
- Joint Committee of Local Councils in Blaenau Gwent JCLC

## **11. Appointment of Members of Committees**

To appoint Members of the Committees of the Council to supersede all previous such appointments:

- a) Leisure and Tourism Committee (up to nine Members and no fewer than five)
- b) Planning, Environment and Commerce (PlaCE) Committee (up to nine Members and no fewer than five)
- c) Finance and Governance Committee (up to seven Members and no fewer than five)
- d) Human Resources Committee (three Members in addition to the Chair and Vice-Chair)
- e) Community Empowerment Committee (up to five Members and no fewer than three)

- f) Joint Committee of Local Councils in Blaenau Gwent. (up to five Members and no fewer than three)

## **12. Chairs of Committees**

If the current Chair of any Committee, excepting the HR Committee, remains on that Committee then they shall remain Chair until such time as they resign from the position, or Council or the Committee elect a new Chair.

## **13. External bodies**

To consider whether to nominate Members to the following external bodies:

- Blaenau Gwent CBC Scrutiny Committee
- Abertillery and District Twinning Association (2 reps)
- Blaenau Gwent Heritage Forum
- Blaenau Gwent Armed Forces Covenant Steering Group

## **14. Full Council meetings 2024-25**

To agree the following schedule of meetings:

- 25 June 2025
- 23 July 2025
- 24 September 2025
- 29 October 2025
- 26 November 2025
- 17 December 2025
- 14 January 2026 – budget-setting meeting
- 28 January 2026
- 25 February 2026
- 25 March 2026
- 29 April 2026
- 20 May 2026 – Annual Meeting