

**MINUTES OF A MEETING OF THE HUMAN RESOURCES COMMITTEE OF ABERTILLERY  
AND LLANHILLETH COMMUNITY COUNCIL (ALCC) HELD ON 8th December 2020 at  
1:00pm in the Council Chamber Mitre Street, Abertillery**

**PRESENT: Councillors:**

Gary Oakley (Chair), Rob Phillips, Allen Rees, Nick Simmons and Graham White

**Officers:** Steve Edwards, Acting Clerk

**Others:** None

**ABSENT:**

**1. APOLOGIES FOR ABSENCE AND WELCOMES**

No Apologies

**2. DECLARATIONS OF INTEREST**

No declarations of Interest

**3. EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED** that, by virtue of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from discussions on the following items on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**4. ABSENCE OF CLERK**

The Chair confirmed that he had spoken to Allen Rees after the HR Committee meeting of 1<sup>st</sup> December 2020 to inform him of what had been discussed and resolved. The Chair gave Allen the opportunity to ask any questions, there were no questions.

Paper copies of a proposed settlement agreement had been distributed by the Acting Clerk. The Chair allowed time for the Committee members to read the agreement. A number of questions were raised by Councillor Graham White which were answered by the Chair and Acting Clerk.

There was a brief discussion around the timetable for any agreement to be enacted.

The Committee **RESOLVED** unanimously to undertake the actions detailed in confidential annex HR2/2020

**5. FUTURE LINE MANAGEMENT OF CLERK**

The Committee **RESOLVED** that the HR Committee would have Line Management Responsibility for the Clerk.

In answer to a question from the Acting Clerk it was agreed that any leave authorisation would be applied retrospectively if there had not been sufficient time to convene a HR Committee meeting to authorise leave.

The meeting ended at 1:55 pm.

Signed as a correct record by the Chair .....

*Minutes produced by Steve Edwards, Acting Clerk*