

**MEETING OF THE FINANCE COMMITTEE OF ABERTILLERY AND LLANHILLETH  
COMMUNITY COUNCIL HELD ON 16<sup>th</sup> February 2024 at 6:00pm in the Council Meeting  
Room at Council Offices, Mitre Street, Abertillery.**

**PRESENT**

**Councillors:** Steve Bard (Chair); Peter Adamson; Mark Lewis; Josh Rawcliffe.

**Officers:** Erika Davies (Deputy Clerk); Molly Jones (Deputy Clerk).

**Apologies:** Nick Simmons.

**Absent:** Glyn Smith.

**36. Apologies for absence**

Apologies were received from Nick Simmons.

**37. Declarations of interest or dispensations**

None.

**38. Minutes 26 January 2024**

The Committee **RESOLVED** that the minutes were a true and correct record.

**39. Draft Asset Register (papers attached)**

Mark Lewis enquired about some gazebos and banners that had been purchased by the Council, which had not been listed on the register. The officers agreed to look into these purchases and add them to the register.

With these amendments, the committee **RESOLVED** to agree the asset register as a correct record up to 31<sup>st</sup> October 2023.

**40. Draft Standing Orders (papers attached)**

The committee **RESOLVED** to agree the suggested amendments to the Standing Orders, with the following additions, to recommend to Full Council:

- Remove section 1f.
- Amend section 3h to allow members of the public to speak more than once.
- Remove section 3k.
- Remove sections 4d iv, vii and viii.
- Amend section 17a to “Deputy Clerks” instead of “Deputy Clerk”.
- Amend section 19c to state that “The Responsible Financial Officer shall supply to each monthly meeting bank reconciliations, as duly authorised by members of the Finance Committee, for the previous month’s accounts.”
- Remove section 19d.

**41. Bank reconciliations for January 2024**

Steve Bard and Josh Rawcliffe successfully conducted the bank reconciliation for January 2024, as Nick Simmons was unable to attend.

Steve Bard reported one issue concerning a deposit made for the 2024-2025 Party in the Park event, as it was spent out of the 2023-2024 budget.

The officers noted that this will be considered in this year's annual return and payment requests for anything outside of the current budget will go to Full Council in the future.

**42. Date of next meeting**

26<sup>th</sup> April 2024 at 6pm.

The meeting ended at 7:13pm.

Signed as correct record by the Chair.....

Minutes produced by Molly Jones, Deputy Clerk.

DRAFT