

**MINUTES OF A MEETING OF THE PEOPLE AND COMMUNITIES COMMITTEE OF  
ABERTILLERY AND LLANHILLETH COMMUNITY COUNCIL HELD ON 27 MARCH 2024  
AT 11:00am in the Council Offices, Mitre Street, Abertillery**

**PRESENT:**

**Members:** Cllr Tracey Dyson (Chair), Cllr Michaela Assiratti, Cllr Steve Bard, Molly Jones (Deputy Clerk), Cllr Josh Rawcliffe and Hannah Webley.

**Apologies:** None.

**Absent:** None.

The meeting started at 11:13am.

**1. Apologies for absence and welcomes**

None.

**2. Declarations of interest or dispensations**

None.

**3. Stallholders**

The Sub-Committee agreed that the application form and poster were accurate, and that advertising for stallholders should begin as soon as possible.

**4. Toilets/Waste**

The Sub-Committee agreed for Molly Jones, Deputy Clerk, to contact the companies that were used in last year's event to provide the same toilets and bins.

It was also agreed that the bins be requested to be delivered on the Saturday morning this year, since last year they were used by others on the Friday evening.

**5. Stewards**

The Sub-Committee agreed that traffic management in the car park was an issue last year, and so Molly Jones, Deputy Clerk, will contact the traffic management company used at the 2023 Swffryd Viaduct Run to enquire about cover.

The Sub-Committee agreed to request that the rugby club provide stewards for the field again this year. It was also noted that food vendors should be allowed to sell drinks this year, since the queues for drinks from the rugby club were a problem last time.

Michaela Assiratti left the meeting at 11:30am.

**6. Food Vendors/Entertainment**

Hannah Webley provided a verbal update regarding the food vendors and entertainment which has already been confirmed. The Sub-Committee discussed further suggestions for Hannah to contact and drew a draft site map.

The Sub-Committee **RESOLVED** that the entertainment budget for this year would be £7,000, and that this would include the costs for the stage.

**7. First Aid**

Hannah Webley contacted a company to book first aid cover for the event. The details are to be confirmed.

**8. Date of next meeting**

**Initial:**

**Date:**

TBC.

The meeting ended at 12:05pm.

Signed as a correct record by the Chair.....

Dated .....

*Minutes produced by Molly Jones, Deputy Clerk.*

DRAFT

**Initial:**

**Date:**