



**THE COMMUNITY COUNCIL OF ABERTILLERY & LLANHILLETH
CYNGOR CYMUNED ABERTYLERI A LLANHILLEDD**

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Council Offices,
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Abertillery and Llanhilleth Community Council
Tender for Christmas Lighting 2024 to 2028

This is the specification for the provision of Christmas Lighting in the Community Council area for a five-year period which will be reviewed annually.

The successful company will provide all the lighting, installation, and removal of the lights (unless otherwise stated). Installation to take place before the switch on of the lights within the first week of December each year, removal of lights to take place during the second week of January.

The successful Company will also, 2 months prior to the first installation, conduct an audit of cabling, catenary systems, timing systems and any other relevant infrastructure including brackets that are required to provide the Christmas lighting proposed in the schedule, and then make any necessary repairs or upgrades in consultation with the Community Council.

The successful Company will also be expected to provide a telephone contact point so that any issues that arise during the Christmas Lighting period can be handled. The Council will provide authorised contact/liaison points

Companies are asked to break down the quote into the specific sections below. Please show VAT as a separate item on any quoted price. There are separate-coloured maps showing the locations of each section

Please specify prices on a 1 year and 5-year basis in the spaces shown, and ensure that any information required in the Additional Information section at the end of this document is also completed.

All tenders must be completed on this form and returned to Council either by post or email by 15 April 2023. Any tenders received after this date will not be considered. Council will intend to decide at the next Council or relevant Committee Meeting based on the tender documents, there will be no formal presentations from any company at that meeting. Companies will be informed of the decision as soon as possible, and formal letter of engagement will be sent setting out full terms and conditions

If there are any queries or questions, please contact the Clerk or Deputy Clerk, contact details are in the heading above.

Steve Edwards

Deputy Town Clerk

AUDIT AND REPAIR

Audit and repairs to existing cabling and infrastructure to a standard that will allow the specification of lighting set out below.

QUOTE:

Section 1: Somerset Street NP13 1DP up to the Junction of Hill Street, Abertillery

Supply installation and removal of cross street LED Icicle lights to existing support wires

Supply, installation and removal of 12 figurines to wall brackets

Supply, installation and removal of LED Cross Street decoration “Seasons Greetings”

QUOTE

1 Year	
VAT	
5 Year	
VAT	

Section 2: Church Street NP13 1DA - from junction of High Street to Junction of Foundry Bridge, Abertillery

Supply, installation and removal of 12 figurines on existing columns

Supply, installation and removal of 300m of LED Icicle lights to existing support wires

QUOTE

1 Year	
VAT	
5 Year	
VAT	

Section 3: Abertillery Arcade NP13 1DH

Supply, installation, and removal of 100m LED Icicle Lights

QUOTE

1 Year	
VAT	
5 Year	
VAT	

Section 4: Trees along St Michaels Church, Church Street Abertillery

These are permanently installed lights that are already in place so only require the facility to automatically turn on and off

QUOTE

1 Year	
VAT	
5 Year	
VAT	

Section 5: Miners Institute at Junction of Church Street and Division Street

Laser or other light display onto plain side wall

QUOTE

1 Year	
VAT	
5 Year	
VAT	

Section 6: SIX BELLS - Alexander Road NP13 2LH

Supply, installation and removal of 100m of festoon lighting with LED coloured lamps

Supply, installation and removal of 11 figurines to existing columns

QUOTE

1 Year	
VAT	
5 Year	
VAT	

Section 7: WARM TURN – Aberbeeg Road NP13 2EQ

Supply, installation and removal of 6m Commercial grade artificial Christmas Tree, incorporating 40m coloured LED Lights.

QUOTE

1 Year	
VAT	
5 Year	
VAT	

Total cost of all sections:

QUOTE

1 Year	
VAT	
5 Year	
VAT	

Additional Information

About Us.

Please supply details, including name and address of company, contact details, confirmation of all relevant insurances and relevant recent experience and testimonials (within the last 5 years) if available.

Prior to Switch on.

Please supply details of any requirements prior to switch-on

Installation of Decorations.

Please supply details, including any required road closures.

Takedown of All Christmas Decorations & Lighting Displays.

Please supply details, including any required road closures.

Health and Safety

Please supply details.

Switch on Event.

This will be the first week in December each year

Lighting times.

Apart from the switch on events which are at 6pm the lighting should come on at 4 pm each day and turn off at 1 am. If the local infrastructure does not allow this then on/off times will be agreed prior to installation between the Council and the successful company.

Emergency Contact:

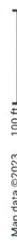
Please supply details of your emergency contact process that will apply during the Christmas lighting be up and working

Payment Terms

Payment will be by cheque on receipt on invoices on completion of each years' service. Any deposits should be included in any proposed payment schedule.

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